



Bharatiya Vidya
Bhavan

Bhavan's Vivekananda College

of Science, Humanities & Commerce
Autonomous College - Affiliated to Osmania University
Accredited with 'A' grade by NAAC
Sainikpuri, Secunderabad - 500094



NAAC RE-ACCREDITATION - 2ND CYCLE

**Criterion III: -
Research,
Innovations and
Extension**

**3.1.1
Minutes of Meeting
of Governing Body**

Submitted to

National Assessment and Accreditation Council

**MINUTES OF THE 46th MEETING OF THE GOVERNING BODY
OF BHAVAN'S VIVEKANANDA COLLEGE OF SCIENCE, HUMANITIES AND
COMMERCE, SAINIKPURI HELD ON 10TH JANUARY 2020 AT 10.30 A.M. IN THE
COMMITTEE ROOM, MBA BLOCK, IN THE COLLEGE PREMISES.**

1. The following members were present:

1. Air Cmde (Retd.) JLN Sastry, VSM	:	Chairman - GB
2. Prof. D Sreeramulu	:	Member - OU Nominee
3. Prof. K Shankaraiah	:	Member - State Govt. Nominee
4. Dr. Balbir Beniwal	:	Member - UGC Nominee
5. Prof. PSN Reddy	:	Member
6. Prof. Souri Banerjee	:	Member
7. Mr. Ganesh Aiyer	:	Member
8. Dr. Suren Sista	:	Member
9. Dr. Jyothi Nayar	:	Member
10. Dr. K. Sreelatha Reddy	:	Member
11. Prof. Y Ashok	:	Member Secretary

Prof. Raja Shekar, Member did not attend the meeting and requested for leave of absence.

2. The Chairman, Air Cmde (Retd.) JLN Sastry welcomed all the members of the Governing Body and wished them a Very Happy New Year-2020. He then took up the agenda points for discussion.

Agenda Point No. 1: Approval of the minutes of the 45th Governing Body Meeting :

3. Principal, Prof. Y Ashok briefly explained about the action taken on points discussed in the 45th Governing Body meeting as under:

- a) The decisions of the Board of Studies of Statistics, English and Hindi were approved by the Standing Committee.
- b) The resolution for own PG admissions by the college as per PGCET Ranks could not be implemented due to delay in the declaration of the OU UG results and delay in the announcement of PGCET Ranks.
- c) The decision to award grace marks to the students excelling in sports as per the University order letter No. 958/M/Acad./2015, dated 16/06/2018 was implemented.
- d) The guidelines suggested for student nomination in the Board of Studies and Academic Council were implemented.
- e) The audit of question papers for quality check by external subject experts is scheduled to be held in February 2020.
- f) The suggestion regarding the new program B.Com. (Hons.) (Business Analytics), introduced in the academic year 2019-2020 was implemented.

4. The members of the Governing Body thereafter unanimously approved the minutes of the 45th Governing Body Meeting ^{held} on 10th May, 2019.

5. The members made the following suggestions:

- a) Dr. Suren Sista suggested that the student member of the Academic Council be on rotation basis so that all the departments would have a chance to be represented in the Academic Council. As only one student can be a member, Prof. K Shankaraiah suggested that all the student members of different Boards of Studies can form an Elite Group and one of them could be a representative in the Academic Council. This suggestion was unanimously accepted.
- b) Prof. K Shankaraiah suggested that an FDP programme be conducted using resource persons from Professional bodies for in-house lecturers ^{with} teaching the new courses in B.Com. (Hons.) (Business Analytics). This suggestion was also unanimously accepted.

Agenda Point No. 2: Brief on the activities of the college :

6. Prof. Y Ashok made a power point presentation on the activities and achievements of the college. The following are the highlights of the presentation:

- a) Admissions for UG and PG Programmes: The college made its own admissions for all UG programmes. However, the admissions for PG programmes were made through TSICET/PGCET counselling, for reasons mentioned in para 3 (b) above.
- b) The present faculty profile of the college is that out of 132 Faculty members, 39 are Ph.Ds. and 24 are M.Phils. In addition, 30 faculty members have registered for Ph.D.
- c) Ms. N. Padmalatha, Assistant Professor, Department of Commerce, has been awarded the Bharat Vidya Ratan Award by International Business Council, New Delhi, on 29th May, 2019, for outstanding achievements and remarkable role in the field of education. She is also awarded the Indian Iconic Personality Award by The Glorious Organization for Accelerated to Literacy, New Delhi, on 30th June 2019, for the best educational leadership and education development and distinguished services to the nation.
- d) Dr. Y. Suresh, Faculty, Department of Languages, has been awarded the Dr. APJ Abdul Kalam Life Time Achievement National Award by International Institute for Social and Economic Reforms, Bangalore.
- e) Department of Biochemistry is recognised as Research centre from the academic year 2019-20. Applications have been submitted to Osmania University for Research Centre recognition for the Departments of Commerce and Management Studies.
- f) The result of the 2018-19 outgoing batch of UG students is 94.25%, and that of PG students is 99.14% as shown in the charts below:

Result analysis 2018-19 (Outgoing batch) – UG

Programme name	No. of students appeared in the final year examination	No. of students passed in final Sem./ year examination	Pass Percentage
BA (Economics, Political Science, Mass Communication)	49	49	100.00
B.Com. (General, Computer, Honors)	395	383	96.96
B.Sc. (Life Sciences)	138	120	86.96
B.Sc.(Physical Sciences)	264	240	90.91
BBA (Finance, Human Resources and Marketing)	62	61	98.39
BCA (Computer Applications)	48	48	100.00
Total	956	901	94.25

Result analysis 2018-19 (Outgoing batch) – PG

Programme Code	Programme Name	Number of Students Appeared in the final year Examination	Number of Students Passed in Final Year Examination	Pass Percentage
408	M.Com. (Commerce)	19	17	89.47
504	M.Sc.(Computer science)	48	48	100
514	M.Sc.(Bio-chemistry)	19	19	100
518	M.Sc.(Microbiology)	34	34	100
672	MBA (Finance, Human Resources and Marketing)	112	112	100
Total		232	230	99.14

- g) Ms. Aruna Jyothi, (student of B.Sc.(MSCs) during 2014-17) was awarded Gold Medal, during 2018-19 for securing the Top rank of OU for B.Sc.
- h) Ms.D. Sai Mahathi, (student of B.Sc. (MPCs) I year during 2019-20) was awarded the I prize (Shilpa Nanda Kumar Memorial Award) in the National Anveshika Experimental Skills Test 2019 organized by Indian Association of Physics Teachers (IAPT).
- i) Six Science Departments of Bhavan's Vivekananda College have been selected for the Star College Scheme - DBT, New Delhi. The departments selected for financial support under Star College Scheme by DBT are Biochemistry, Chemistry, Computer Science, Mathematics and Statistics, Microbiology, Physics and Electronics.
- j) Bhavanotsav – Intercollegiate Techno-cultural Fest with 4400 participants from 75 colleges, and Yuvamahotsav – Intra college cultural fest comprising of 18 competitions with 961

participants were the two main activities conducted by the college during the academic year 2019-20.

- k) The sports achievements of the college during 2019-20 are: (i) 43 Students are selected for representation at Osmania University Telangana State and Nationals (ii) As on date the College has the highest points for OU Boys and Girls Championship for 2019-20.
 - l) Prof Y Ashok informed the members that the chances of the college winning the Girls Championship this year are high and it will be a great laurel to the college if it happens.
7. The members of the Governing Body appreciated the achievements made by the Faculty and the students.
8. The Governing Body members made the following suggestions:
- a) Prof. Souri Banerjee suggested that the college may develop linkages with top Universities for exchange programmes and to initiate it by identifying a few pilot programmes. The Principal stated that the proposal will be examined in detail.
 - b) Prof. PSN Reddy suggested having a twinning programme that would provide opportunities to the students for undergoing collaborative programmes with foreign Universities. The committee felt that this suggestion needs careful examination.
 - c) Prof. K Shankaraiah suggested that the possibility of starting a PG programme in Corporate Governance be explored with syllabus mapping of the Institute of Company Secretaries of India (ICSI). The Principal agreed to examine the suggestion.
 - d) Dr. Suren Sista suggested that financial support be given to faculty pursuing Ph.D programme as an incentive to obtain 100% Ph.D holders among the teaching staff. Prof. PSN Reddy was of the opinion that the incentive for faculty perusing Ph.D may be in the form of facilities which can be availed by all the faculty members, instead of the individual members. This suggestion was agreed to by all members.
 - e) Prof. PSN Reddy suggested that the range of SGPA be indicated along with the pass percentage while presenting the results. Principal stated that the results would be presented as suggested from the next Governing Body Meeting. This suggestion was agreed to by all members.
 - f) Prof. Souri Banerjee, while applauding the sports achievements of the students, appreciated the education system of the college which is focused on the all round development of students.

Agenda Point No. 3: Consideration and approval of decisions taken by Board of Studies of all the departments:

9. The Principal stated that the Board of Studies meetings for all the departments were held in October/November 2019. All the decisions of the BOS were considered by the Academic Council in its meeting held on 6th January 2020 and were recommended for the approval of the Governing Body.

The major decisions are as follows:

- a) Two new programmes were proposed for commencement from the academic year 2020-2021:
 - (i) Faculty of Life Sciences proposed B.Sc.(Microbiology, Nutrition & Dietetics, Chemistry)
 - (ii) Faculty of Physical Sciences proposed B.Sc.(Honours Data Science). The Programme template and draft syllabus was presented for consideration by the Governing Body.
- b) Courses with scope for employability and skill development were approved by all the Boards of Studies.

10. The Governing Body resolved to approve all the decisions of the Board of Studies as recommended by the Academic Council.

Agenda Point No. 4: Consideration and approval of decisions of Academic Council in its meeting on 06/01/2020:

11. The Academic Council made the following recommendations in its meeting held on 6th January 2020 for consideration and approval of the Governing Body.

- a) To implement National Integration Quota for admissions to UG Courses as per TSCHE / Osmania University guidelines.
- b) All Departments to offer at least one certificate course every year.
- c) Heads of the Departments to motivate faculty and ensure that at least 40% of the faculty members do research publications in quality journals- UGC,CARE.
- d) The Governing Body approved the recommendation of the Academic Council to conduct Backlog examinations of I/III /V semesters during regular examinations of these semesters. However, this facility will be only for regular students of the college.
- e) In cases where necessary, a letter mentioning the percentage of marks may be issued with the joint signatures of Controller of Examinations, BVC and Principal BVC.
- f) To introduce at least one online course for all PG students and students of B.Com (HBA) and BCA, as part of the curriculum from the academic year 2020-21 in the third semester starting from the batch of students to be admitted in 2019-2020.
- g) The Governing Body approved the suggestion to conduct Convocation/Graduation Day during the academic year 2020-2021 (for the batch passing out in March/April 2020).

12. The Governing Body resolved to approve all the above recommendations of the Academic Council and made the following suggestions.

- a) Prof. Souri Banerjee suggested that our college should enter into MOUs with other Universities/Institutions for research and publications.
- b) Prof. K Shankaraiah suggested that the faculty members of the college design courses for MOOCs for which there is support and funding from Osmania University.

13. Prof. Y. Ashok stated that all these suggestions would be examined in detail for implementation. As regards, holding the convocation, he said that the details would be worked out and put up for discussion in the next Governing Body Meeting.

Agenda Point No. 5: Proposal for commencement of new programmes during 2020-2021:

- a) B.Sc. (Microbiology, Nutrition and Dietetics, Chemistry)
- b) B.Sc. (Hons) (Data Analytics)

Principal Prof.Y.Ashok stated that the Boards of Studies and Academic Council recommended for commencement of two New Programmes in B.Sc.namely;

- (i) B.Sc. (Hons) (Data Science)
- (ii) B.Sc. (Microbiology, Nutrition and Dietetics, Chemistry)

Dr. K. Vasudeva Rao, Head, Department of Mathematics & Statistics presented a draft proposal for B.Sc.(Hons.) (Data Science) and Dr. Madhumitha Battacharjee, Head, Department of Chemistry presented the draft proposal for B.Sc.(Microbiology, Nutrition and Dietetics, Chemistry).

The Governing Body approved the decisions for commencement of the above mentioned courses with the following suggestions.

- i) Consider B.Sc.(Hons) as a four year Programme, with fourth year of study devoted to internship/ project. The programme may have an option to exit after 3 years.
- ii) Both programs must be in accordance with UGC/OU guidelines.
- iii) The final proposals may be put up for consideration and approval of the Governing Body before commencement of these programmes.

14. Prof. PSN Reddy suggested that the fourth year of the Hons.course can be devoted to internship/project.

15. Prof. Y Ashok informed the members that he would consult the parent University regarding the four year Honours programme as no four year UG programmes are offered by the parent University, and circulate the information to the members for their comments.

Agenda Point No.6: Issues relating to IQAC & NAAC and Review of AQAR for 2017-18 and 2018-19:

16. Dr. K.Vasudeva Rao, IQAC Co-ordinator of NAAC informed the members that, as the college falls under the category of 'Transition Autonomous Colleges' and the accreditation is extended upto December, 2020, The Annual Quality Assurance Report(AQAR) for 2017-18 and 2018-19 are required to be submitted to NAAC. The AQARs for 2017-2018 and 2018-2019 are presented for consideration of the Governing Body. The Governing Body examined both the reports in detail and approved for submission to NAAC.

17. The members unanimously approved the uploading of the AQAR reports for 2017-18 and 2018-19 on NAAC portal.

Agenda Point No.7: Any other points with the permission of the Chairman:

18. Prof. Y Ashok thanked Air Cmde (Retd.) JLN Sastry and the Kendra Management Committee for implementing the revised UGC pay scale effective from 1st October 2019. He stated that it is a landmark decision taken by the management. He also stated that:

- a) The NAAC Re-accreditation process will start with the submission of IIQA in July 2020. The process of Re-Accreditation is expected to be completed by December 2020.
- b) The Department of Microbiology applied for funding under FIST (Fund for improvement of Science and Technology Infrastructure). The result is awaited.

19. Before concluding the meeting, the Chairman informed the members of the sad demise of Dr. KS Ratnakar on 18th November 2019 at his residence and requested the members to stand in silence to pay homage to the departed soul. Accordingly, the members stood in silence.

20. It was resolved to send a condolence message to the bereaved family of Dr. KS Ratnakar on behalf of the members of the Governing Body.
21. Thereafter, as there were no other points for discussion, the meeting ended at 1.00 pm. The Chairman of the governing Body thanked all the members for their active participation and valuable suggestions.



Air Cmde (Retd) JLN Sastry, VSM
Vice-Chairman, BVB Sainikpuri Kendra
& Chairman, Governing Body-BVC

Distribution to:

- | | | |
|----------------------------|---|------------------------------|
| 1. Prof. D Sreeramulu | : | Member - OU Nomine |
| 2. Prof. K Shankaraiah | : | Member - State Govt. Nominee |
| 3. Dr. Balbir Beniwal | : | Member - UGC Nominee |
| 4. Prof. PSN Reddy | : | Member |
| 5. Prof. Sourj Banerjee | : | Member |
| 6. Mr. Ganesh Aiyer | : | Member |
| 7. Prof. B. Rajashekar | : | Member |
| 8. Dr. Suren Sista | : | Member |
| 9. Dr. Jyothi Nayar | : | Member |
| 10. Dr. K. Sreelatha Reddy | : | Member |
| 11. Prof. Y Ashok | : | Member Secretary |

**BHAVAN'S VIVEKANANDA COLLEGE OF SCIENCE, HUMANITIES AND COMMERCE,
SAINIKPURI, SECUNDERABAD**

**MINUTES OF THE 45th MEETING OF THE GOVERNING BODY
HELD ON 10th MAY 2019 AT 3: 00PM. IN THE COMMITTEE ROOM**

1. The following members were present:

- | | | |
|------------------------------------|---|-----------------------------|
| 1. Air Cmde (Retd) JLN Sastry, VSM | : | Chairman-GB |
| 2. Prof.D.Sreeramulu | : | Member-OU Nominee |
| 3. Prof.K.Shankariah | : | Member- State Govt. Nominee |
| 4. Prof.S.V.Satyanarayana | : | Member |
| 5. Dr.P.S.N.Reddy | : | Member |
| 6. Dr.Madhumita Bhattacharjee | : | Member |
| 7. Mrs.B.Niraimathi | : | Member |
| 8. Prof.Y.Ashok | : | Member Secretary |

Dr.Balbir Beniwal & Dr. K S Ratnakar did not attend the meeting and requested for leave of absence.

2. The Chairman Air Cmde (Retd) JLN Sastry welcomed all the members and announced that the services of the Principal Prof. Y. Ashok who is due for superannuation in June 2019 is extended by two years by HQ, BVB, Mumbai. The members of the Governing Body appreciated the decision of management and congratulated the Principal. The Chairman then took up the agenda points for discussion.

Agenda Point No 1 : Approval of the minutes of the 44th Governing Body Meeting :

3. Principal Prof. Y Ashok briefly explained to the members about Action taken on points discussed in the 44th Governing Body meeting as under :

- a) Additional section of BBA with 60 seats was started in 2018-19, and the same was communicated to the Osmania University.*
- b) Director, NAAC, intimated vide letter No. NAAC/DO/LP/A&A-RAF-AU/2019 dt.13th February, 2019, that since our college has become Autonomous after its last inspection in July 2012, it would be due for the next inspection, only after completion of 5 years as an Autonomous College. The college would therefore be due for submission of its SSR to NAAC in 2020. In view of this development, NAAC has extended its accreditation to BVC with 'A' Grade till December 2020.*

Director, NAAC, intimated vide lr no. NAAC/DO/LP/A&A-RAF-AU/2019 dt.13th February, 2019, that our college is under the category of 'Transition Autonomous College' and will be

eligible for reaccreditation after completing 5 years of autonomous status. The college would therefore be due for submission of SSR to NAAC in 2020. In view of these developments NAAC has extended the accreditation status of Grade 'A' to BVC with till December 2020.

- c) As resolved in the last meeting, the college would follow UGC regulations for autonomous colleges, 2018, and make admissions on its own for all UG programmes for the academic year 2019-20 also.

4. The members then made the following suggestions:

a) Prof. PSN Reddy suggested that the college should take advantage of its autonomous status and start new programmes and also programmes with change of optional subjects/courses. He also suggested that the college should establish international collaborations and have exchange programmes with foreign universities. He stated that US consulate offers 200 such collaborative programmes.

b) Prof. S V Satyanarayana suggested that the possibility of starting B Com (Advertising and Sales Management) in lieu of one section of B.Com (Reg) be explored.

c) Principal appealed to the in-charges of the science faculty to make proposals for new programmes in their faculties by October 2019.

5. In view of difficulties arising due to delay in Common admissions for PG programmes, Principal Prof. Y Ashok requested the GB to reconsider its decision that BVC may defer making its own PG admissions. The GB then resolved to permit the college to make its own PG admissions (except for MBA) on condition that they will be made only on the basis of ranks in the PG entrance exam. However, admissions to MBA must be made by ICET convener only.

6. The members of the governing body thereafter unanimously approved the minutes of the 44th Governing Body meeting held on 16th February, 2019.

Agenda Point No 2 : Approval of decisions of the Board of Studies meeting held in March/April, 2019 :

7. Principal stated that all the Boards of Studies meetings, except in case of Statistics, English and Hindi were held in April/May 2019 and all the decisions of BOS were considered by the Academic Council in its meeting held on 6th May 2019 and were recommended for the approval of Governing Body. Major decisions are as follows:

a) The syllabi of the programmes has been modified to the extent not exceeding 20%.

b) The proposed new programme of B Com (Hons) (Business Analytics) in lieu of one section of B Com (Regular) by the Department of Commerce, be approved.

c) Course Objectives and Course Outcomes have been designed for all programmes based on Bloom's taxonomy.

8. The Governing Body resolved to approve all the decisions of the Boards of Studies as recommended by the Academic Council.

9. Prof. PSN Reddy suggested that the decisions of Boards of Studies in Statistics, English and Hindi be put up for consideration of standing committee of the Academic Council and its decisions be communicated to the members of Governing Body by circulation. Principal agreed to take action accordingly.

Agenda Point No 3 :Approval of decisions of Academic Council Meeting held on 6th May 2019 :

10. The Academic Council made the following recommendations in its meeting held on 6th May 2019 for approval of the Governing Body.

a) To Award grace marks to the students who excel in sports at National and International levels, as per Osmania University Order No: 958/M/Acad./2015 dated 16.06.2018.

b) Proposals by donors for instituting scholarships in the college may be considered for acceptance, provided that :-

i) They agree to donate the amount for making a permanent fixed deposit (corpus fund) in a Bank and for awarding the scholarship from the annual interest accrued there on.

ii) The amount of annual interest on the donated amount is not less than Rs.5,000/- (the intention is to have the scholarship amount to be not less than Rs.5,000/-).

iii) The existing scholarships will, however, continue as they are. Also donations from the permanent staff of the college for institution of scholarships on annual basis as at present can be continued.

c) To follow the guidelines, as given below for selection of student members by the chairperson of Boards of Studies :

i) Student should have good academic merit and discipline.

ii) Student should be from final year PG for departments offering PG & UG programmes and final year UG student for departments offering UG programmes only.

d) To follow the guidelines, as give below, for selection of student members in Academic Council :

i) Student with academic merit and discipline.

ii) Recommendation of the concerned Head of the Department

iii) Selection by rotation, every year faculty wise

iv) Should be a student of UG III / PG II year programme.

e) To get the Question Papers, randomly audited by external subject experts for quality check.

11. The governing body resolved to approve the recommendations of the academic council.

Agenda Point No 4 : Approval of College Almanac – 2019-20 as recommended by Academic Council :

12. The Principal presented the College Almanac recommended by the Academic Council as under for approval of the Governing Body .:

ACADEMIC ALMANAC FOR THE YEAR 2019-2020

<i>Month</i>	<i>Activities</i>	<i>Date</i>
	<i>Reopening after summer vacation</i>	<i>03/06/2019</i>
<i>June</i>	<i>Admissions for UG I year</i>	<i>07/06/19 to 18/06/19</i>
	<i>Commencement of classes-UG Sem III & V; PG Sem III</i>	<i>10/06/2019</i>
	<i>Induction programme for UG I Year</i>	<i>20/06/2019</i>
	<i>Commencement of UG I Year Semester I classes</i>	<i>21/06/2019</i>
<i>August</i>	<i>First Internal Exam Sem I, III & V- UG; PG Sem III</i>	<i>21/08/19 to 23/08/19</i>
<i>October</i>	<i>Last Teaching Day for Sem-I/III/V - UG; PG Sem III</i>	<i>04/10/2019</i>
	<i>Second Internal Exam Sem I, III & V- UG ; PG Sem III</i>	<i>10/10/19 to 12/10/19</i>
	<i>SEE -Practical Sem I/III / V- UG; PG Sem III</i>	<i>14/10/19 to 24/10/19</i>
	<i>SEE- Theory Sem I/III / V- UG; PG Sem III</i>	<i>21/10/19 to 14 /11/19</i>
<i>December</i>	<i>Declaration of Odd Semester Results UG and PG</i>	<i>11/12/19 to 16/12/19</i>
<i>November</i>	<i>Commencement of classes Sem II, IV & VI - UG ; PG Sem IV</i>	<i>18/11/2019</i>
<i>January</i>	<i>First Internal Exam Sem-II, IV & VI -UG and PG Sem IV</i>	<i>23/01/20 to 25/01/20</i>
<i>March</i>	<i>Last teaching day for Semester-II , IV &VI-UG and PG Sem IV</i>	<i>02/03/2020</i>

	<i>Second Internal Examinations Sem II, IV & VI - UG and PG Sem IV</i>	<i>05/03/20 to 07/03/20</i>
	<i>SEE - Theory Sem II, IV & VI -UG and PG Sem IV</i>	<i>11/03/20 to 04/04/20</i>
<i>April/May</i>	<i>SEE- Practical -Sem II, IV & VI - UG and PG Sem IV</i>	<i>06/04/20 to 18/04/20</i>
	<i>Declaration of Even Semester Results UG and PG</i>	<i>14/05/20 to 18/05/20</i>
<i>June</i>	<i>Reopening after summer vacation</i>	<i>01/06/2020</i>
	<i>Commencement of classes UG Semester III/ V and PG Semester III classes.</i>	<i>08/06/2020</i>

13. The Governing Body approved the College Almanac for 2019-20 as above.

Agenda Point No 5 : Approval of Admission Schedule for 2019-20:

14. The Principal presented the Admission Schedule for all UG programmes for the academic year 2019-20, to the Governing Body for its approval. He stated that the admission notification would be issued on 11/05/2019 and the sale of application forms would commence from 13/05/2019.

- | | |
|---|--------------------------|
| 1. Sale and registration of application for UG I year | 13-05-2019 to 03-06-2019 |
| 2. Admission Phase I | 07-06-2019 to 11-06-2019 |
| 3. Admission Phase II | 12-06-2019 to 14-06-2019 |
| 4. Spot Admissions | 18-06-2019 |

15. The Governing Body resolved to approve the admission schedule for 2019-20, as above.

Agenda Point No 6 : Approval of Budget Proposals & Fee Fixation for 2019-20.

16. Principal presented the Budget for 2019-20 and also fee structure for all UG programmes as considered by Finance Committee, for approval of the Governing Body. He mentioned that the fee has been increased by Rs.3000/- per annum for all the programmes except BA. He also mentioned that the surplus for the financial year 2019-20 was Rs.29,27,980/-.

17. The governing body discussed the matter and resolved to approve the budget and the fee structure for 2019-20 as recommended by the Finance Committee.

Agenda Point No. 7 : Consideration of introduction of new programme – B.Com with Certified Management Accountant (OR) B.Com with Business Analytics.

18. The Governing Body resolved to approve the B.Com (Hons) (Business Analytics) programme from the academic year 2019-20 with a fee structure Rs.70,000/- per annum.

19. The following suggestions were given by the members of the Governing Body :

- a) Prof. K Shankariah suggested that credits of all core papers in B.Com (Hons) (Business Analytics) should be equal.
- b) Principal Prof. Y Ashok suggested that the course “Company Law” be replaced by “Financial Management”, as this is essential for business analytics.
- c) To designate the programme as B Com(Honours) (Business Analytics).
- d) Prof. PSN Reddy suggested to make changes in the syllabi as per the suggestions made, made and to get them approved in the BOS meeting and in the Standing Committee of the Academic Council and communicate to the members of the Governing Body by circulation.
- e) Osmania university be intimated about the commencement of the new programme, enclosing the resolutions of BOS, AC and GB.

20. The governing body thereafter approved the commencement of B Com(Honours) (Business Analytics) with effect from 2019-20, in lieu of one section of B.Com (Reg) with an intake of 60 seats. Approval is also accorded to the proposed fee structure of Rs.70,000 per annum for this programme.

Agenda Point No 8 : Any other points, with the permission of the Chairman, GB :

21. Principal informed the members that :

- a) The college is ranked by NIRF between 151-200 for 2019. The college has been able to maintain it's ranking.
- b) The college is funded with Rs. 1.23 Crores by Department of Biotechnology (DBT), Govt. of India, under Star College Scheme. The objective of funding is to enhance science education at UG level for three years. Rupees eighty one lakhs (Rs.81 lakhs) have already been released for the year 2019-20.
- c) Department of Microbiology, is applying for funding under FIST (Fund for improvement of Science and Technology Infrastructure) scheme. The funding is for strengthening the infrastructure of the departments with a research centre.
- d) Dr. Ratnakar, member of the Governing Body, who is now abroad, communicated by mail, is desire to sponsor a scholarship in the name of his parents for a bright student of M.Sc (Life Sciences) with a corpus fund of Rs.1 Lakh.

22. The members expressed happiness about the funds received under Star College Scheme, and about the proposal to apply for funds under FIST programme.

23. *The members of the Governing Body suggested that the details of all the scholarships be published in the prospectus and also displayed on the notice boards of the college, to serve as a motivating factor for all the students. They also appreciated the announcement of scholarship by Dr. K S Ratnakar and thanked him for the same.*

24. *As there were no other points for discussion, the meeting ended at 5.15 pm. The Chairman of the Governing Body thanked all the members for their very active participation and valuable suggestions.*

J.L.N. Sastry

*Air Cmde (Retd.) J.L.N.Sastry, VSM
Vice Chairman, BVB*

**MINUTES OF THE 44th MEETING OF THE GOVERNING BODY
OF BHAVAN'S VIVEKANANDA COLLEGE OF SCIENCE, HUMANITIES AND
COMMERCE, SAINIKPURI HELD ON 16TH FEBRUARY, 2019 AT 3.00 P.M. IN THE
COMMITTEE ROOM, MBA BLOCK, IN THE COLLEGE PREMISES.**

The following members were present:

- | | | | |
|----|---------------------------------|---|--|
| 1. | Air Cmde (Retd) JLN Sastry, VSM | : | Chairman-GB,
Vice-Chairman, BVB Sainikpuri Kendra |
| 2. | Prof. Sreeramulu | : | Member-OU Nominee |
| 3. | Prof. K.Shankaraiah | : | Member-State Govt. Nominee |
| 4. | Prof. PSN Reddy | : | Member |
| 5. | Dr. Balbir Beniwal | : | Member-UGC Nominee |
| 6. | Dr. Madhumita Bhattacharjee | : | Member |
| 7. | Mrs. B. Niraimathi | : | Member |
| 8. | Prof. Y. Ashok | : | Member Secretary |

Agenda for discussion:

1. Approval of the Minutes of the 43rd Governing Body Meeting held on 24th April, 2018 at 3.00.p.m. at Bhavan's Vivekananda College.
2. Brief presentation on College activities.
3. Resolution of Emergency Meeting held on 5/6/2018-Action Taken
4. Briefing on status of re-accreditation by NAAC
5. Points related to UG & PG admissions 2019-2020.
6. Fee Fixation for 2019- 20 UG courses.
7. Any other points, with the permission of the Chairman, GB.

Chairman of GB, Air Cmde (Retd) JLN Sastry, formally welcomed all the members of the Governing Body and took up the agenda points for discussion.

Agenda Point No 1: Approval of the minutes of the 43rd Governing Body Meeting : The members of the Governing Body unanimously approved the minutes of the 43rd Governing Body Meeting held on 24th April, 2018.

Agenda Point No.2: Brief on College Activities: The Chairman requested the Principal to present the activities of the college during 2018-19. Prof. Y. Ashok made a power point presentation on the activities and achievements of the college as follows: -

The following are the highlights of the presentation:

- The college was granted autonomy from the academic year 2015-16, the first batch of undergraduate students have passed out under autonomy with an aggregate result of 93.61%. The PG result for the academic year 2017-18 is 99.1%.

UG RESULTS 2017-18

Sl. No	Courses	Appeared	Passed	Division			2017-18 %	2016-17 %
				I	II	III		
1.	B.Com.(Reg./Cs/ Hons.)	439	429	409	20	-	97.72	93.82
2.	B.Sc.(Physical Sc.)	235	211	191	20	-	89.79	77.61
3.	B.Sc. (Life Sciences)	143	123	120	03	-	86.01	83.78
4.	BBA	64	63	60	03	-	98.44	96.25
5.	BA	52	48	42	06	-	92.31	86.96
6.	BCA	53	49	48	01	-	92.45	94.00
	Grand Total:	986	923	870	53	-	93.61*	88.70

PG RESULTS 2017-18

SL. No.	Course	Appeared	Passed	CGPA			2017-18 %	2016-17%
				>=7	Between 6 and 7	< 6		
1	M.Com.	30	30	15	11	4	100	100
2	M.Sc.(Comp.Science)	34	34	30	4	0	100	100.00
3	M.Sc.(Biochemistry)	21	20	11	7	2	95.23	95.65
4	M.Sc.(Microbiology)	35	35	17	18	0	100	95.83
5	MBA	114	113	69	35	9	99.12	97.32
		234	232	142	75	15	99.1	97.76

The members of the Governing Body congratulated Principal and the staff of the college and suggested that their appreciation for the excellence in results, sports, research & publication and NCC be recorded.

- As resolved in the previous meeting of Governing Body, the college made its own admissions for all UG courses by obtaining a Stay Order from the High Court of Andhra Pradesh and Telangana, from DOST admissions. However, the PG admissions were made through TSICET/PGCET counselling.
- A National Seminar on " Revised NAAC Framework: The Road Ahead Towards Excellence in Quality Education " was organized by the Internal Quality Assurance Cell (IQAC) of our college on 21/4/2018 .
- To commemorate the Silver Jubilee of the College (1993-2018), a Statue of 'Swami Vivekananda' was unveiled by Swami Bodhamayanandaji, Director, Vivekananda Institute for Human Excellence, (VIHE- RK Math), Hyderabad. on 6th September, 2018.
- The college is shortlisted for selection as ' Star College ' by DBT, Govt. of India.

- *Principal Prof. Y. Ashok is selected as an Assessor by NAAC for assessment of colleges. He is also nominated as a Member of 'Faculty of Commerce' by the Vice-chancellor, Osmania University, Hyd, for a two year period from 2018-2020.*
- *Dr. Y. Aparna, Mrs. S. Anju and Mrs. P. Lavanya attended Refresher Courses organized by UGC-Human Resource Development Centre, OU, Hyderabad.*
- *The faculty members of the college published Forty eight (48) International Peer reviewed papers, Twelve (12) National Peer reviewed papers, Ten (10) ISBN Proceedings and Twelve (12) Text Books.*
- *The college has entered into an MOU with Amazon for WFU (Work from University) Programme to offer internships to the Undergraduate students of all courses. Under this programme the students are offered internships in the college premises after the working hours. Ninety (90) students are selected for this internship programme.*
- *Three (3) NCC cadets participated in RD parade in New Delhi, Five (5) Cadets participated in All India Thal Sainik camp at New Delhi and SUO Rohit Rupakula is conferred with DDG commendation Card for 2018-19.*
- *Forty six (46) students represented the college at University, State, National and International level in various sports.*

The Governing Body members made the following suggestions:

- *Prof. P.S.N. Reddy suggested that admissions beyond the ceiling strength should be reflected as supernumerary admissions/ admissions under management Quota.*
- *Prof. K.Shankaraiah suggested to present the details of the Publications along with the number of publications.*
- *The members suggested to consider increasing the financial support to faculty participating in international conferences.*
- *Prof PSN Reddy suggested that the number of students registered for placement be also shown while projecting placement record of the college.*

Agenda Point No.3: Resolution of Emergency Meeting held on 2/6/2018-Action Taken:

Principal stated that, as resolved in the emergency meeting of Governing Body held on 5th June 2018, additional section of BBA was started with 60 seats without compromising on the quality of intake. He also stated that construction of third floor in the MBA block is in progress to meet the additional accommodation requirements.

Agenda Point No. 4: Briefing on status of re-accreditation by NAAC:

Prof Ashok updated the Governing Body on the status of reaccreditation. He mentioned that the college submitted its Self Study Report (SSR) and completed Data validation and verification (DVV). The college was awaiting Peer Team visit from NAAC. In the meanwhile, NAAC communicated that the college falls under the category of 'Transition Autonomous College' which means the college is partially autonomous for the five year period of Self Study Report (2013-2018). All such colleges can submit their applications for accreditation after completing five years of autonomy. As per the latest guidelines from NAAC, the college becomes eligible for re-accreditation by December, 2020. The existing 'A' grade will be continued for the college as per NAAC communication dated 13th February 2019. The college needs to request NAAC for extension of the existing grade.

The Governing Body resolved to authorize the Principal to write a letter to NAAC for extension of the present grade till the college becomes eligible for re-accreditation.

Prof. P.S.N. Reddy suggested that the college can use the extended period to overcome its weaknesses, meet the challenges and use the opportunities for the best possible grade once we become eligible for re-accreditation. He also advised the college to form a small committee with the Principal as the Chairperson to monitor the progress of efforts to improve NAAC grade.

Agenda Point No. 5: UG & PG admissions 2019-20:

Principal expressed that the college wishes to make their own admission for all UG courses as per UGC regulations, as was done during the last three years. The college cannot sustain if the fee structure prescribed by the Government of Telangana is followed. The Governing Body expressed that the autonomous college has the freedom to make their admissions and subsequently advised the college for a legal remedy to exercise their right to admissions and fee structure, if necessary.

Principal also stated that the college is making PG admissions through PGCET/TSICET currently and admission process continues until October. He stated that the delay in admissions has an impact on the academic schedule of the college. (PG courses). He requested the Governing Body to authorize the college to make its own PG Admissions as a good number of applications are received for Management Quota admissions for PG courses. However, The Governing Body suggested that this matter may be deferred for future and suggested that the college should continue with common admission process through TSICET/PGCET for the coming academic year 2019-20.

Agenda Point No.6: Fee fixation for 2019-20 – UG Courses:

Prof. Ashok stated that the meeting of the Finance Committee was scheduled in the last week of March, and the fee structure for UG courses would be finalized for consideration and approval of Governing Body in that meeting. He stated that the Governing Body in its meeting on 24th April 2018 authorized the Chairman, of Governing Body to increase the fee for UG courses by not more than 10% if necessary (without the approval of the Governing Body). The Chairman of Governing Body stated that if the finance committee recommends a fee increase of more than 10% , the minutes of the finance committee meeting would be circulated to the Governing Body members for consideration and approval. All the members agreed for the same.

Agenda Point No.7: Any other points:

Principal stated that the college would like to offer online courses as part of the curriculum, with provision of credits for the same. The Governing Body in principle agreed for the same but asked the college to work out the methodology as to 'how to integrate such courses in the curriculum and award credits'. Principal said that the college would work out all the details and discuss the same in the academic council and governing body.

Prof. Shankaraiah suggested the faculty members of the college to design online courses, for which they get help and also get paid by the Osmania University.

As there were no other points for discussion, the meeting came to a close at 4.40 pm. The Chairman of the Governing Body thanked all the members for their active participation and suggestions.



Air Cmde (Retd) JLN Sastry, VSM
Chairman – Governing Body, BVC

**MINUTES OF THE 43rd MEETING OF THE GOVERNING BODY OF
BHAVAN'S VIVEKANANDA COLLEGE OF SCIENCE, HUMANITIES AND COMMERCE,
SAINIKPURI HELD ON 24th APRIL 2018 AT 11: 00 AM. IN THE COMMITTEE ROOM, MBA
BLOCK, IN THE COLLEGE PREMISES.**

I - The following members were present:

- | | | |
|------------------------------------|---|-----------------------------|
| 1. Air Cmde (Retd) JLN Sastry, VSM | : | Chairman-GB |
| 2. Prof.K.Arjun Rao | : | Member-OU Nominee |
| 3. Prof.K.Shankariah | : | Member- State Govt. Nominee |
| 4. Dr.Balbir Beniwal | : | Member-UGC Nominee |
| 5. Prof.S.V.Satyanarayana | : | Member |
| 6. Dr.P.S.N.Reddy | : | Member |
| 7. Dr.Madhumita Bhattacharjee | : | Member |
| 8. Mrs.B.Niraimathi | : | Member |
| 9. Prof.Y.Ashok | : | Member Secretary |

II - Agenda for discussion:

- 1) Approval of the minutes of the 42nd Governing Body Meeting held on 17th Nov 2017 at 3.00 pm at BVC.
- 2) Brief on College activities from November 2017 to April 2018.
- 3) NAAC Reaccreditation:
 - a. Constitution of Expert Committee.
 - b. Submission of IIQA and SSR.
- 4) Presentation of college budget for consideration and approval
- 5) Re-Constitution of Academic Council, Internal Quality Assurance Cell and Board of Studies
- 6) Approval of Schedules for 2018-19:
 - a. College Almanac.
 - b. UG Admission schedule.
- 7) Silver Jubilee Celebrations.
- 8) Any other points, with the permission of the Chairman, GB.

The Chairman welcomed all the members and stated that the college is ranked among the top 200 Colleges in the country by NIRF and mentioned that this is one of the only three colleges in Telangana State. All the members appreciated the performance of the college and congratulated the Principal for the same. The Chairman then took up the points on the agenda for discussions.

III - Agenda Point No 1 :

Approval of the minutes of the 42nd Governing Body Meeting:

The Chairman requested the principal to give his presentation on the action taken on the points discussed in the 42nd Meeting. The Principal gave his presentation accordingly. Thereafter, Governing Body unanimously approved the minutes of the 42nd Governing Body Meeting held on 17th Nov'2017.

IV - Agenda Point No 2 :

Brief on College activities from November 2017 to April 2018:

Principal, Prof.Y.Ashok made a Power point presentation on the activities and achievements of the college between the two G.B.Meetings:

The highlights of the presentation are as follows:

- The College organized two International Seminars, three National Seminars and one National Level Workshop. The proceedings of all the seminars were brought out as ISBN/ISSN publications which have UGC recognition.
- Departments of Microbiology, Biochemistry, Physics & Electronics organized educational trips for the students.
- The College had an impressive placement record with 404 students placed in more than 30 reputed companies. Thirty-five students (35) were offered internships by 4 companies.
- In the recently announced National Institutional Ranking Framework (NIRF) rankings, the College is among the top 200 Colleges in the Country. It is among only three Colleges from Telangana which are within top 200.
- Two faculty members were awarded Ph.D by Osmania University - Dr.Seema ghosh is awarded Ph.D in Economics and Dr.M.Praveena is awarded Ph.D in Biotechnology.

Members appreciated the efforts of the College in research and academic performance, and made the following suggestions :

- Prof.S.V.Satyanarayana suggested that the College may depute a reputed editor for editing their Seminar/Conference publications, which elevates the quality of journal.
- Dr. Balbir Beniwal suggested that Science research by students and faculty may be sent to him along with photographs, so that he could take the initiative for publication of such research work in "Indian Dairy Man".

- **Prof.S.V.Satyanarayana suggested that the best project work of the students in all courses may be presented as a research paper under the guidance of a faculty member.**

The Principal thanked the members for their suggestions and agreed to take appropriate action in respect of the same.

V - Agenda Point No 3 :

NAAC- Re-Accreditation: Principal stated that preparation for re-accreditation was progressing very well under the guidance of Prof.P.S.N Reddy. The College would be ready to submit its self-study report to NAAC in the window that would be open during June/July 2018. He stated that seven committees were constituted and headed by Heads of the Departments to work on the seven criteria framed by NAAC. In addition to the seven criteria committees, the College also formed a screening committee, a document verification & uploading committee, and a committee for making self-study report.

An expert advisory committee consisting of (i) Prof. P.S.N. Reddy, (ii) Prof. P Ramaiah, and (iii) Prof. B Rajashekar has also been constituted to advise and guide the committees mentioned above, in their tasks. The college would submit its Institutional Information for Quality Assessment (IIQA) which is a prerequisite for submission of Self Study Report (SSR). SSR can be submitted only after NAAC confirms the eligibility for submission of SSR within 10 days of submission of IIQA.

VI - Agenda Point No 4 :

Presentation of College Budget: The College budget, as approved and recommended by the finance committee, was presented to the Governing Body for approval. Gross receipts as per the budget amount to Rs: 17,27,90,475/-. The total expenditure (including capital) amounts to Rs: 17,16,75,000/-. A surplus of Rs: 11,15,475/- would thus be available. The surplus of the previous year (2017-18) amounting to Rs: 1,12,64,602/-, would be utilized for construction of III floor of MBA Block to meet our requirement of additional class rooms. The fee structure for UG Courses was also presented to the members. The Governing Body thereafter resolved to approve the budget, and also the fee structure for UG Courses as recommended by the finance committee of the College.

VII - Agenda Point No 5 :

Re-Constitution of Academic Council, IQAC and Boards of Studies on completion of three years terms of office : The Governing Body authorized the Principal to reconstitute the Boards of Studies and Academic Council on completion of their three year term. The Governing Body also approved reconstitution of the Internal Quality Assurance Cell as per UGC guidelines, in consultation of the Chairman of the Governing Body.

VIII - Agenda Point No 6

Approval of Schedules for 2018-19: The College almanac for 2018 – 19 and also admission schedule for undergraduate courses was presented to the Governing Body for consideration and approval.

(a) College Almanac :

- The college will reopen on 4th June 2018 after summer vacation.
- The academic year (classes) for 2018-19 will commence for III & V Semester of UG and III Semester of PG from 11th June 2018.
- Summer vacation for all staff members will be from 22nd April 2019 to 2nd June 2019.
- Classes for I Semester of UG will commence on 21st June 2018.
- Almanac for I Semester PG courses will be finalized after admissions by OU/ICET Convener.

(b) UG Admission Schedule

Sale and Registration of Application for UG I Year	: 03.05.2018 to 02.06.2018.
Admission Phase I	: 07.06.2018 to 12.06.2018
Admission Phase II	: 13.06.2018 to 16.06.2018
Spot Admissions	: 18.06.2018

The Governing Body approved the college almanac and admission schedule with the following suggestions:

- Separate almanac be made for PG courses.
- Almanac must carry a 'NOTE' mentioning that all the examination results will be declared within 30 days after completion of the last exam.

Resolution: 1: The Governing body resolved to approve the College almanac and admission schedule for 2018-19.

Resolution: 2: The Governing body resolved that the College makes its own admissions to UG courses as per the autonomy regulations. A legal course of action be taken for exemption from online admissions, decided by the Government of Telangana (DOST), as autonomous colleges have been given this authority under UGC (Conferment of Autonomous status upon colleges and Measures for Maintenance of Standards in Autonomous colleges) Regulations 2018 as notified by the Govt. of India in the official Gazette on 12th February 2018.

IX - Agenda Point No. 7 :

Silver Jubilee Celebrations: Air Cmde (Retd) JLN Sastry chairman G.B.Meeting briefed the committee that the College completes 25 years in August 2018. To celebrate this event the following are proposed :

- All the International and National Seminars conducted recently as mentioned in para (5) above, are commemorative of the Silver Jubilee Celebrations.
- A Sports complex recently constructed with Basketball court, Handball, Volleyball & Kho-Kho and the existing Gymnasium is to be designated as "Silver Jubilee Sports Complex" of BVC.
- To erect a bust of Swami Vivekananda in front of Commerce Block / IT Block or any other suitable place to be finalized by the Vice-Chairman, BVB, Sainikpuri Kendra. This would be appropriate as the college is named after him
- To Organize a function on the occasion of Silver Jubilee in August 2018 and felicitate the Founder staff and the staff Superannuated after long years of service.

The Governing Body appreciated the proposals put up for celebrating the Silver Jubilee of the college.

Suggestions: It was suggested to complete the erection of statue before the visit of NAAC Peer Team.

X - Agenda Point No 8 :

Any other Points:

The following matters were discussed under any other points with the permission of the Chairman.

(a) Feed back from Stake holders :

Dr.Madhumita Bhattacharjee presented an action taken report on the feedback taken by the College from various stakeholders. The Governing Body after due deliberations resolved to approve the Action taken report on feedback from all stake holders.

They suggested the College takes necessary steps to resolve any grievances from the stakeholders.

(b) E-Governance :

Mr.N.Bhaskar, M.Sc (Computers) Programme Co-ordinator presented the E-Governance report of the College to the Governing Body. He briefed the members about the Master Soft Software for

administration, student management, inventory management and finance in the College. He mentioned that the College is able to implement E-Governance in the above mentioned areas.

Principal Prof. Y Ashok stated that the meetings of all the Boards of studies, Academic Council and Finance Committee were conducted during March / April 2018. He also stated that the Academic Council has accorded its approval to all the decisions taken by the Boards of Studies of the college. He briefed the Governing Body about highlights of decisions taken by the Academic Council in its meeting held on 16th April 2018.

(c) **Controller of Examinations** :

Principal briefed the committee on the efforts of the examination branch with Dr. K Vasudeva Rao as Controller of Examinations. He stated that the examination branch has been functioning very effectively with timely declaration of results etc. The Governing Body expressed its appreciation to Dr. K Vasudeva Rao and the examination branch. However, Governing Body suggested that as Dr. K Vasudeva Rao is also IQAC Coordinator, he may be given only one assignment after NAAC Reaccreditation, so that he not over burdened with two very crucial roles.

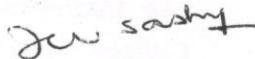
Principal clarified that the suggestion will be implemented after NAAC Re-accreditation.

Resolution:

The Governing Body resolved to approve the following

- a) Action taken report on the feedback from stakeholders.
- b) E-Governance report of the College.
- c) All the decisions taken by the Academic Council in the meeting held on 16th April 2018.

There being no other points, the meeting came to a close at 1.30 hrs. Chairman thanked all the members for their suggestions and active participation in the Governing Body meeting.


Air Cmde (Retd.) J.L.N.Sastry
Vice Chairman, BVB

**MINUTES OF THE 42nd MEETING OF THE GOVERNING BODY
OF BHAVAN'S VIEKANANDA COLLEGE OF SCIENCE, HUMANITIES AND
COMMERCE, SAINIKPURI HELD ON 17TH NOVEMBER 2017 AT 3.00 P.M. IN THE
COMMITTEE ROOM, MBA BLOCK, IN THE COLLEGE PREMISES.**

The following members were present:

- | | | | |
|-----|---------------------------------|---|--|
| 1. | Air Cmde (Retd) JLN Sastry, VSM | : | Chairman-GB,
Vice-Chairman, BVB Sainikpuri Kendra |
| 2. | Prof. K. Arjun Rao | : | Member-OU Nominee |
| 3. | Prof. K.Shankaraiah | : | Member-State Govt. Nominee |
| 4. | Prof. S.V.Satyanarayana | : | Member |
| 5. | Dr. Balbir Beniwal | : | Member-UGC Nominee |
| 6. | Dr. K.S.Ratnakar | : | Member |
| 7. | Dr. Madhumita Bhattacharjee | : | Member |
| 8. | Dr. K. Vasudeva Rao | : | Special Invitee |
| 9. | Dr. Jyothi Nayar | : | Special Invitee |
| 10. | Dr. K. Sreelatha Reddy | : | Special Invitee |
| 11. | Dr. K. Anuradha | : | Special Invitee |
| 12. | Mrs. B. Niraimathi | : | Member |
| 13. | Prof. Y. Ashok | : | Member Secretary |

Agenda for discussion:

1. Approval of the Minutes of the 41th Governing Body Meeting held on 19th April, 2017 at 3.00.p.m. at Bhavan's Vivekananda College.
2. Brief on College activities
3. Action taken report on 41st Governing Body Meeting
4. Brief on NAAC re-accreditation
5. Brief on Admissions 2017-18
6. Additional Infrastructural facilities
7. Any other points, with the permission of the Chairman, GB.

The Chairman welcomed all the members and took up the points on the agenda for discussions.

Agenda Point No 1:

Approval of the minutes of the 41st Governing Body Meeting: The Governing body unanimously approved the minutes.

Agenda Point No.2:

Brief on College Activities: Principal stated that, as decided in the 41st meeting the Governing Body meetings are being held twice in a year and this is the second meeting of this year. He gave a power point presentation of the activities of the college from April, 2017 as under.

- i. Results of last non autonomous UG batch and the first autonomous PG batch- The Principal presented the comparative result analysis of the UG with that of the Osmania University and mentioned that the college pass percentage is well above the average pass percentage of the

University. He also brought out that the Osmania University I Rank for B.Sc. and B.Com. courses have been secured by the college and that 3 out of the top ranks in B.Sc. and 7 out of top ranks in B.Com are secured by the students of the college. The Governing Body expressed happiness and appreciated the performance of the college.

ii. **Award of Ph.Ds to faculty members** - The Principal stated that four faculty members from the Commerce Department and one from Microbiology Department have been awarded Ph.D this year. Prof Shankaraiah suggested that the Commerce Department, with a large number of Ph.D degree holders should apply for making the college a research centre and Ph. D guideship.

iii. **“Smt. Sudha Gorthi Award for Excellence of Teaching”** - The Principal stated that Dr. K Vasudeva Rao, Head, Department of Mathematics and Statistics & the Controller of Examinations of the college was given the award for the year 2016-17. The criteria for selection for this award were also explained. The members suggested changes in the weightage for selection as under.

Sl. No	Criteria	Existing weightage	Proposed weightage
1	Feedback of the students	40%	30%
2	Results of the students for the previous academic year	20%	10%
3	Principal's feedback on the performance of the teacher	20%	30%
4	The contribution of the teacher towards research/for the growth of the college besides teaching	20%	20%
5	Social values of the faculty by way of contribution to extension activities.	-	10%
	Total	100%	100%

Prof. Shankaraiah suggested that the pro-forma prescribed by the State Government for extension activities, (Sl No.5 in the chart above) be referred for this purpose. He also mentioned that the State Government provides 3% increment for the Best Teacher Awardees and suggested the college may consider this aspect to provide an incentive to such teachers.

iv. **Research Publication of the faculty members** – The Principal explained about the Research Publications of the faculty members during the period April 2017 to October 2017. Dr. Ratnakar suggested that the Research publications be presented department -wise to know how actively the departments are involved in the research work. Dr. Ratnakar recalled the suggestion given by him in the last meeting that an In-house Journal be started for the college. He advised that a committee may be formed for this purpose. Prof. S V Satyanarayana agreed with the suggestion and felt that it would encourage the students and faculty to write research papers jointly.

- v. Placement of the students - The Principal presented the course-wise and gender-wise details of placements of the students.
- vi. International Students - The Principal presented the details of the international students of the college.

It was agreed that the suggestions of the members would be considered and progressed.

Agenda Point No.3:

Action taken report on 41st Governing Body Meeting : The Principal presented the Action taken report on 41st Governing Body meeting.

Agenda Point No. 4:

Brief on NAAC re-accreditation: Principal stated that, as resolved in the 41st Governing Body meeting the college is in the process of preparing the Self Study Report for submission to the NAAC for the next accreditation. Dr. Ratnakar suggested that an Internal Audit Committee be formed to study the deficiencies and to suggest the measures for quality improvement. It was resolved to submit the Self Study report to NAAC in the next window, when it opens in May/June 2018.

Agenda Point No. 5:

Brief on Admissions: The Principal presented the details of admissions for Undergraduate programmes giving the demand ratio of all the courses. He also mentioned that the admissions for 2017-18 were completed as per the schedule.

Agenda Point No.6:

Additional Infrastructural Facilities: The Principal stated that the following additional infrastructural facilities have been added during the academic year 2017-18.

- i. Silver Jubilee Sports Complex with facilities for Basket ball, Volley ball, Kho-kho and Handball.
- ii. 40 computers of Dell make with i3 configuration.
- iii. 8 computers in the library for ICT enabled learning.

Dr. Ratnakar suggested that the college should have a permanent auditorium built with partnership along with a private party. Air Cmde Sastry stated that the matter would be put up to the Kendra Management committee in their next meeting. Prof Shankaraiah suggested that the college could have cultural and literary training courses to promote cultural and literary skills of the students. Principal mentioned that there is already a cultural and literary club by name "Xpressionz", and faculty members with cultural and literary skills monitor the activities of the students and guide them.

The members also suggested the constitution of a Silver Jubilee Committee and a yearlong Silver Jubilee celebration. Prof S V Satyanarayana suggested that the college could invite a top ranking personality for the inauguration of the celebrations. Dr. Ratnakar suggested the introduction of courses such as Hospital Management, Clinical Nutrition etc. which have good employment prospects.

It was decided to consider these suggestions and progress them as necessary.

Agenda Point No.7: Any other points:

- Principal stated that the college Academic Rules and Regulations has the approval from the standing committee. He asked Dr Jyothi Nayar, HOD-Dept. of Gen/Biotech. to present the same to the Governing Body. After her presentation, the Governing body approved the Academic Rules and Regulations of the college.
- Principal asked Dr Madhumita Bhattacharjee, HOD- Dept. of Chemistry to present the mechanism used for the feedback on curriculum from the stake holders. She gave a presentation accordingly. The Governing Body suggested that the presentation should include action taken report also.
- **Dr Anuradha, HOD –Dept. of Microbiology in charge of Research and extension activities criteria said that NAAC requires a policy document on the code of research ethics. It was decided that Dr Anuradha should prepare the policy document on the code of research ethics which could be circulated to the members of the Governing Body for their approval.**
- Dr Ratnakar suggested that the college should associate with central institutes like NIN, ARCI, NIT, IIT etc., for joint projects. The principal agreed to consider the suggestion.
- In response to a query, the Principal mentioned that the revenue generated through value addition courses and through consultancy work is shared between the individual concerned and the institution in the ratio of 65:35.
- Dr. K. Sreelatha Reddy, HOD- Depart. of Commerce proposed for replacing a section of B Com. Regulars with a new course designed as B. Com. (International Accounting and Finance). The Governing Body welcomed the idea and suggested that Dr.K.Sreelatha Reddy should submit a working proposal for the same for consideration and approval.

As there were no other points, the meeting ended at 5.00pm with a vote of thanks by Prof. Y. Ashok, Principal, BVC

Chairman, Air Cmde (Retd) JLN Sastry thanked all the members for attending and actively participating in the meeting.



Air Cmde (Retd) JLN Sastry, VSM
Chairman – Governing Body, BVC

Date : 13 Dec. 2017



(Founded in 1938 by Kulapati Dr. K.M. Munshi)

BHAVAN'S VIVEKANANDA COLLEGE

of Science, Humanities & Commerce

Estd : 1993 AFFILIATED TO OSMANIA UNIVERSITY
AUTONOMOUS COLLEGE

ACCREDITED WITH "A" GRADE BY NAAC

SAINIKPURI, SECUNDERABAD - 500 094. Ph : 27111611, 27115878

504/BVC/GB/2017

Date :

10 Apr' 2017

To

Dr.Madhumitha Bhattacharjee
Member - GB, BVC.

Sub: 41st Governing Body Meeting of Bhavan's
Vivekananda College, Sainikpuri

Sir,

The 41st Governing Body Meeting of Bhavan's Vivekananda College will be held on 19th April, 2017 (Wednesday) at 11.00 a.m. in Committee Room, MBA Block (Ground Floor).

The Agenda for the meeting will be as under:

1. Approval of the Minutes of the 40th Governing Body Meeting held on 13th April, 2016 at 3.00.p.m. at Bhavan's Vivekananda College.
2. Brief on College activities.
3. Consideration and Approval of recommendations of Boards of Studies and Academic Council
4. NAAC re-accreditation
5. Briefing and presentation of AQARs submitted
6. Consideration of change of subject combination in BA
7. Consideration and Approval of Fee fixation for 2017-18 as recommended by Finance Committee.
8. Any other points, with the permission of the Chairman, GB.

You are requested to make it convenient to attend.

Thanking you,

Yours Sincerely,

Prof. Y. Ashok
PRINCIPAL &

Member Secretary, GB

**MINUTES OF THE 41ST (3RD POST AUTONOMY) MEETING OF THE GOVERNING
BODY OF BHAVAN'S VIEKANANDA COLLEGE OF SCIENCE, HUMANITIES
AND COMMERCE, SAINIKPURI HELD ON 19TH APRIL 2017 AT 11.00 A.M. IN THE
COMMITTEE ROOM, MBA BLOCK, IN THE COLLEGE PREMISES.**

The following members were present:

- | | | | |
|-----|---------------------------------|---|--|
| 1. | Air Cmde (Retd) JLN Sastry, VSM | : | Chairman-GB,
Vice-Chairman, BVB Sainikpuri Kendra |
| 2. | Col.(Retd) M.Vijay Rao | : | Member
Hon. Director, BVC |
| 3. | Prof. K. Arjun Rao | : | Member-OU Nominee |
| 4. | Prof. K.Shankariah | : | Member-State Govt. Nominee |
| 5. | Prof.PSN Reddy | : | Member |
| 6. | Prof. S.V.Satyanarayana | : | Member |
| 7. | Dr.Balbir Beniwal | : | Member-UGC Nominee |
| 8. | Dr.K.S.Ratnakar | : | Member |
| 9. | Dr.Madhumita Bhattacharjee | : | Member |
| 10. | Dr.K.Vasudeva Rao | : | Special Invitee |
| 11. | Mrs.B.Niraimathi | : | Member |
| 12. | Prof.Y.Ashok | : | Member Secretary |

Agenda for discussion:

1. Approval of the minutes of the 40th Governing Body held on 13th April 2016 at 3.00 p.m. at Bhavan's Vivekananda College.
2. Brief on College activities.
3. Consideration and Approval of recommendations of Boards of Studies and Academic Council.
4. NAAC re-accreditation.
5. Briefing and presentation of AQAR submitted.
6. Consideration of change of subject combination in BA.
7. Consideration and Approval of Fee fixation for 2017-18 as recommended by Finance Committee.
8. Any other points.

At the outset Chairman of the Governing Body Air Cmde JLN Sastry, greeted and welcomed all the members.

The members of the Governing Body discussed the items in the Agenda and resolved as follows:-

Agenda Point No 1: Confirmation of the minutes:

The minutes of 40th Governing body meeting held on 13/04/2016 were unanimously approved with the following suggestions.

- i. Faculty who are awarded research and specially those awarded projects worth Rs.1 crore or more may be given an additional increment or cash incentive. The incentives to be given may be considered by a committee set up for this purpose to examine and grade the projects for grant of increment/allowance.

- ii. Faculty should have a forum for sharing research work, and for promoting research awareness and guiding research activities. The college may also organize a workshop of 2 to 3 days duration for training the faculty on scientific writing, making project reports, and to educate about funding agencies for their research activities. Dr.KS Ratnakar and Dr.Balbir Singh Beniwal expressed their willingness to help and be part of such workshops.
- iii. Academic manual may be put up for review and approval of the Standing Committee of the Academic council.
- iv. B.Sc. course in Defence studies be started by the college with effect from 2018-19. The subjects for the course would be Mathematics, Physics and Defence Studies, as this combination would give better exposure to the students for the entry into Defence services.
- v. Governing Body meetings be held at least twice a year as per UGC guidelines.
- vi. An in-house Journal on a Quarterly/ half yearly basis be started for publication of research articles, college achievements of students and staff.

Agenda point No.2: Brief on College activities:

Principal, Prof. Y. Ashok made a power point presentation on the activities of the college during 2016-17. Members gave the following suggestions:-

- a. Prof. SV. Satyanarayana suggested that the Osmania University rank holders of the college may be considered for faculty positions in the college.
- b. Rank certificates may be issued as a token of felicitation to the students who are excelling with top ranks of Osmania University. Principal, Prof. Y. Ashok mentioned that the college already has a practice of felicitating University Rank holders on the college Annual Day with a certificate and a silver medal.
- c. Placement details may be presented faculty/courses wise.
- d. Principal mentioned that on a trial basis the college would implement 5 day teaching session per week for BCA course as their template has slightly lesser credits.

Agenda point No.3: Consideration and Approval of recommendations of Boards of Studies and Academic Council:

Principal stated that the meetings of Boards of Studies of all the departments were conducted in mid-March upto 12th April 2017. Academic Council has approved all the recommendations made by Boards of Studies and also course templates for the batches of 2015-18 and 2016-19. Prof. SV Satyanarayana suggested that the students of BCA could be assigned mini projects which would help them with their employment. The proposal was agreed unanimously.

The Governing Body approved the admission schedule and the college almanac presented by the Principal for the academic year 2017-18. Prof. SV. Satyanarayana suggested that the date of declaration of results may be included in the college almanac. His proposal was agreed by the Governing Council.

Agenda point No.4: NAAC re-accreditation: Principal Prof. Y. Ashok mentioned the following points:

Principal Prof. Y. Ashok mentioned that the NAAC accreditation of the college is ending in September 2017. NAAC is revising the methodology of application for accreditation. The revised guidelines are likely to be ready by July 2017. The Governing Body unanimously resolved that the application and Self Study Report be submitted in the new format as and when introduced by NAAC.

Agenda point No.5: Briefing and presentation of AQAR submitted:

Dr. K. Vasudeva Rao, IQAC coordinator was invited for the Governing Body meeting as a special invitee to present the Annual Quality Assurance Reports (AQAR) submitted to NAAC. He accordingly gave a presentation of AQARs for the academic years 2013-14, 2014-15 & 2015-16 to the Governing Body. Members gave the following suggestions:-

- (i) To highlight the key areas of the reports and advise on the action to be taken for greater effectiveness.
- (ii) Prof. PSN Reddy suggested that the college should prepare a vision document on a five yearly basis which would become a road map for growth of the college. The document should list out the courses, infrastructure and academic activities for the next five years.
- (iii) Prof. SV. Satyanarayana suggested that a central research facility be provided for the college for use of all the faculty of the college.
- (iv) Prof. PSN Reddy suggested that quantified evaluation criteria be laid down for the Best Teacher Award. Principal said that a committee consisting of Principal and 2 HODs already exists, and it has laid out the criteria for the selection process. This includes student feedback, faculty contribution from their appraisals and inputs from Principal.

Agenda point No 6: Consideration of change of subject combination in BA:

Principal stated that the college wishes to change the subject combination of BA Course. He stated that Economics will replace English literature in BA and that proposal is also approved by the Academic Council. Governing Body agreed with the proposal and resolved to replace English literature with Economics.

Agenda point No 7: Consideration and Approval of Fee fixation for 2017-18 as recommended by Finance Committee:

Principal presented the highlights of the budget and recommendations of the Finance Committee for consideration by the Governing Body. The Finance committee in its meeting held on 10th April 2017 proposed the fee structure for various undergraduate courses on the basis of cost per student for each course. The Governing Body unanimously approved the fee structure recommended by the Finance committee for the academic year 2017-18.

Agenda point No.4: NAAC re-accreditation: Principal Prof. Y. Ashok mentioned the following points:

Principal Prof.Y.Ashok mentioned that the NAAC accreditation of the college is ending in September 2017. NAAC is revising the methodology of application for accreditation. The revised guidelines are likely to be ready by July 2017. The Governing Body unanimously resolved that the application and Self Study Report be submitted in the new format as and when introduced by NAAC.

Agenda point No.5: Briefing and presentation of AOAR submitted:

Dr. K.Vasudeva Rao, IQAC coordinator was invited for the Governing Body meeting as a special invitee to present the Annual Quality Assurance Reports(AQAR) submitted to NAAC. He accordingly gave a presentation of AQARs for the academic years 2013-14, 2014-15 & 2015-16 to the Governing Body. Members gave the following suggestions:-

- (i) To highlight the key areas of the reports and advise on the action to be taken for greater effectiveness.
- (ii) Prof. PSN Reddy suggested that the college should prepare a vision document on a five yearly basis which would become a road map for growth of the college. The document should list out the courses, infrastructure and academic activities for the next five years.
- (iii) Prof. SV. Satyanarayana suggested that a central research facility be provided for the college for use of all the faculty of the college.
- (iv) Prof. PSN Reddy suggested that quantified evaluation criteria be laid down for the Best Teacher Award. Principal said that a committee consisting of Principal and 2 HODs already exists, and it has laid out the criteria for the selection process. This includes student feedback, faculty contribution from their appraisals and inputs from Principal.

Agenda point No 6: Consideration of change of subject combination in BA:

Principal stated that the college wishes to change the subject combination of BA Course. He stated that Economics will replace English literature in BA and that proposal is also approved by the Academic Council. Governing Body agreed with the proposal and resolved to replace English literature with Economics.

Agenda point No 7: Consideration and Approval of Fee fixation for 2017-18 as recommended by Finance Committee:

Principal presented the highlights of the budget and recommendations of the Finance Committee for consideration by the Governing Body. The Finance committee in its meeting held on 10th April 2017 proposed the fee structure for various undergraduate courses on the basis of cost per student for each course. The Governing Body unanimously approved the fee structure recommended by the Finance committee for the academic year 2017-18.

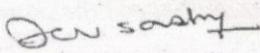
The Governing Body also recommended to increase the fee up to 10% every year without the need for taking its approval every time.

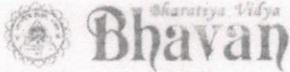
Agenda point No 8: Any other points:

Members made the following suggestions:-

- In order to prepare and get ready for the next NAAC inspection, the college must study and implement the suggestions made by NAAC in their last report.
- i. College should also highlight the achievements under autonomy.
 - ii. Besides facilitating the students getting jobs in corporate sectors, the college should encourage and motivate students towards careers in Defence services and civil services.
 - iii. College should apply for ranking of the college by National Institutional Framework for Ranking (NIRF).
 - iv. College should apply for "College with Potential for Excellence (CPE)" status after NAAC re-accreditation. Principal, Prof.Y.Ashok stated that no funding is given by UGC to self-financed colleges with CPE status.

As there were no other points, the meeting concluded at 2.00 p.m. Chairman, Air Cmde (Retd) JLN Sastry thanked all the members for attending and actively participating in the meeting.


Air Cmde (Retd) JLN Sastry, VSM
Chairman – Governing Body, BVC



(Founded in 1938 by Kulapati Dr. K.M. Munshi)

BHAVAN'S VIVEKANANDA COLLEGE of Science, Humanities & Commerce

Estd : 1993 - AFFILIATED TO OSMANIA UNIVERSITY
SAINIKPURI, SECUNDERABAD - 500 094. Ph : 27111611, 27115878
ACCREDITED WITH "A" GRADE BY NAAC - AUTONOMOUS

Date :

504/BVC/GB/2016

4 Apr '16

To

Dr. Madhumitha Battacharjee
Member -GB

Sub: Fortieth Governing Body Meeting of
Bhavan's Vivekananda College, Sainikpuri

Sir,

The Fortieth Governing Body Meeting (2nd Governing Body Meeting after autonomy) of Bhavan's Vivekananda College will be held on **13 April 2016 (Wednesday)** at 3.00 p.m. in Committee room, MBA Block.

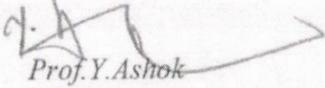
The Agenda for the meeting will be as under:-

1. Confirmation of the minutes of the 39th Governing Body Meeting held on 25/6/2015
2. Report on College activities
3. Briefing on Autonomy Implementation
4. Consideration and Approval of Board of Studies & Academic Council Decisions
5. Introduction of Choice Based Credit System
6. Any other points, with the permission of the Chairman.

You are requested to make it convenient to attend.

Thanking you,

Yours Sincerely,


Prof. Y. Ashok
PRINCIPAL
Member Secretary

Encls: Minutes of the 39th GB Meeting.

**MINUTES OF THE 40TH MEETING OF THE GOVERNING BODY OF
BHAVAN'S VIVEKANANDA COLLEGE OF SCIENCE, HUMANITIES AND
COMMERCE, SAINIKPURI HELD ON 13TH APRIL 2016 AT 3.00 P.M.
IN THE COLLEGE PREMISES.**

<i>The following members were present</i>	:	<i>Designation</i>
1. Air Cmde (Retd) JLN Sastry, VSM Vice-Chairman, BVB Sainikpuri Kendra	:	Chairman
2. Col.(Retd) M.Vijay Rao Hon.Director, BVC	:	Member
3. Dr.Balbir Beniwal	:	Member-UGC Nominee
4. Prof. K.Shankariah	:	Member-State Govt. Nominee
5. Prof. K. Arjun Rao	:	Member-OU Nominee
6. Prof.PSN Reddy	:	Member
7. Prof. S.V.Satyanarayana	:	Member
8. Dr.K.S.Ratnakar	:	Member
9. Mrs.B.Niraimathi	:	Member
10. Dr.M.Krishna Kumar Rao	:	Member-(Participated through Video Conference from Ohio, USA)
11. Prof.Y.Ashok	:	Member Secretary

Dr.KVS Ram Rao and Dr.Madhumitha Bhattacharjee could not attend as they were out of station.

Air Cmde JLN Sastry, Chairman welcomed all the members of the Governing Body, gave a brief introduction about Bharatiya Vidya Bhavan and the college. He introduced all the members to the Governing Body. Dr. Balbir Beniwal, UGC Member, expressed his happiness to be associated with an Institution like BVC. Thereafter, the Governing body took up discussions of the agenda points as under.

Agenda:

- a. Confirmation of the minutes of 39th Governing Body Meeting held on 25/06/2015
- b. Report on college activities
- c. Briefing on Autonomy Implementation
- d. Consideration and Approval of Board of Studies and Academic Council Decisions
- e. Introduction of Choice Based Credit System
- f. Any other points with the permission from the Chairman.

Agenda point No.1: Confirmation of the Minutes of 39th Governing Body Meeting:

1. The minutes of 39th Governing body meeting held on 25/06/2015 were unanimously approved. The Principal presented the position on the gender wise Result Analysis as under :-
 - i. The gender-wise result analysis revealed that the pass percentage of female students of undergraduate courses is better than the male students. In case of postgraduate courses, pass percentage of male students is better than the female students. After discussions, it was decided that further statistical analysis should be made of the results to ascertain the placement details of girl students.

- ii. Principal Prof. Ashok said that details would be presented in the next Governing Body meeting.
- iii. It was noted by all the members that the girl students were more focused towards studies and were doing better in examinations.

Agenda point No.2: Report on college activities:

Principal, Prof. Y Ashok gave a power presentation on the activities of the college during 2015-16. The members of the Governing Body suggested that the following details be included in the presentation;

- (a) The demand ratio of courses of the previous year for comparative analysis.
- (b) The group wise breakup of placement profile of all students – male and female
- (c) The details of students' startup, if any, to be presented.
- (d) Department wise analysis of research publication by the staff.

The members also suggested to consider payment of an additional increment/one time cash award to faculty who are granted research projects. The research work of the faculty should also be given due publicity by the college.

Prof Ashok said that the college is funding the faculty who participate in National and International seminars/conferences and they are also felicitated with silver medals for paper presentations and publications.

Agenda point No.3: Briefing on Autonomy Implementation:

The Governing Body was briefed on the Implementation of autonomy during 2015-16. Principal mentioned that there was a smooth transition from affiliated system to autonomous system. The exams of 1st semester UG and PG courses were conducted as per schedule and the results were declared on time. The Principal stated that Dr.K.Vasudeva Rao, Head – Department of Mathematics and statistics is appointed as the Controller of Examinations.

Agenda point No.4 : Consideration and Approval of Board of Studies and Academic Council decisions:

Governing Body unanimously resolved to approve the recommendations and resolutions of the Boards of Studies and Academic Council in their meetings held during March/April 2016. The Governing Body recommended to conduct meetings of Boards of Studies and Academic Council meeting for implementation of Choice Based Credit System (CBCS). The meetings may be held after Osmania University finalize the syllabus based on the OU templates.

The Governing Body also recommended to make necessary changes in the examination manuals for implementation of CBCS.

Agenda point No.5 : Introduction of Choice Based Credit System:

It is resolved to recommend implementation of CBCS effective from 2016-17 based on the guidelines/templates made by Osmania University. Prof Shankaraiah and Prof SV Satyanarayana mentioned that the templates for credits allocation under CBCS is ready and Osmania University would adopt the same with effect from 2016-17, and the templates will be announced within 15 - 20 days

time; they also brought out that the autonomous colleges can deviate to the extent of up to 30%. The members expressed that this deviation must be only for quality enhancement.

Prof Ashok requested Prof Arjun Rao to initiate a proposal for a workshop on CBCS for all autonomous colleges.

Agenda Point - 6: Any other points:

- (a) Principal Prof. Y Ashok presented the Admission schedule and Almanac for 2016-17. The admission schedule is approved by the Governing Body. The Almanac is also approved by the Governing Body.
- (b) The Governing Body approved the decision of the Chairman nominating Dr.K Sreelatha Reddy, Head, Department of Commerce as a member of the Finance Committee.
- (c) The members of the Governing Body appreciated the work of the college and suggested that the college start a House Journal, and encourage young researchers towards scientific writing and intramural research.
- (d) All the members expressed that the college should achieve targets, which they could not as an affiliated college.
- (e) Dr Balbir Beniwal expressed his willingness to collaborate with Department of Microbiology and Biochemistry of the college in designing research projects for students in writing papers and getting them published, in association with Delhi Milk Scheme.
- (f) Prof Shankaraiah recommended UGC-SAP Programme be selected which include field trips etc. for undergraduate students.
- (g) Chairman, Air Cmde JLN Sastry announced that Prof Y Ashok has been appointed as a member in UGC Expert Inspection Committee for two colleges by UGC. All the members congratulated Prof Ashok.
- (h) Hon. Director. Col. (Retd.) M Vijay Rao said that the Management proposed to start an undergraduate course in Defence Studies. The draft paper will be circulated shortly. The members appreciated the initiative of the management in this regard.
- (i) The members suggested that the college should try to procure additional land, of about 10 acres for future expansion of the college.

As there were no other points, the meeting concluded at 5.00 pm. The Chairman Air Cmde JLN Sastry thanked all the members for their presence and active participation.

JLN Sastry

Air Cmde (Retd) JLN Sastry, VSM
Chairman – Governing Body, BVC

**MINUTES OF THE 39TH MEETING OF THE GOVERNING BODY OF
BHAVAN'S VIVEKANANDA COLLEGE OF SCIENCE, HUMANITIES AND
COMMERCE, SAINIKPURI HELD ON 25TH JUNE 2015 AT 3.00 P.M.
IN THE COLLEGE PREMISES.**

The following members were present:

- | | | | |
|----|---|---|-------------------------|
| 1. | <i>Air Cmde (Retd) JLN Sastry, VSM
Vice-Chairman, BVB Sainikpuri Kendra</i> | : | <i>Chairman</i> |
| 2. | <i>Col.(Retd) M.Vijay Rao
Hon.Director, BVC</i> | : | <i>Member</i> |
| 3. | <i>Brig. (Retd) (Dr.)K.M.Rao</i> | : | <i>Member</i> |
| 4. | <i>Prof. PSN Reddy</i> | : | <i>Member</i> |
| 5. | <i>Prof.A.S.Ranganadha Swamy</i> | : | <i>Member</i> |
| 6. | <i>Prof.K.Arjun Rao</i> | : | <i>Member</i> |
| 7. | <i>Prof. K.Nageshwar Rao</i> | : | <i>Member</i> |
| 8. | <i>Prof.Y.Ashok
Principal, BVC</i> | : | <i>Member Secretary</i> |

Agenda Point 1: Confirmation of the minutes of 38th Governing Body Meeting.

1. *The minutes of 38th Governing Body Meeting were unanimously approved.*

Agenda Point 2: Briefing on implementation of Autonomy.

2. *Hon. Director, Col.(Retd) M.Vijay Rao briefed the Governing Body on the conferment of Autonomy by UGC and Osmania University. He stated that UGC conferred Autonomy status to the college on 29.4.2015 and subsequently Osmania University granted Autonomous status to the college on 29.5.2015.*

Agenda Point 3: Nomination of members to Academic Council:

3. *Principal, Prof.Y.Ashok briefed the committee on the nomination of members by Osmania University to Governing Body, Academic Council and Boards of Studies of various departments at Bhavan's Vivekananda College, Sainikpuri. He stated that Dean, College Development Council is nominated as member for Governing body, Deans of Faculties of Commerce, Science, and Arts are nominated as members to the Academic Council and Chairpersons of respective Boards of Studies of Osmania University are nominated as members of various departments at Bhavan's Vivekananda college, Sainikpuri. As for the members to be nominated by the Governing Body to the newly constituted Academic Council under Autonomy, it was resolved to nominate the following :-*

- (i) Prof. P S N Reddy Former Professor, Osmania University
(ii) Prof. M Gopal Reddy Former Professor, Osmania University
(iii) Mr. PV Raghu Vice President, First American Pvt. Ltd.
(iv) Prof. Sachidananda Mohanty Professor in English, UOH

4. Principal, Prof.Y.Ashok also stated that due to paucity of time Boards of Studies of various Departments were constituted and meetings were held accordingly subject to the approval by Academic Council and Governing Body.

5. Governing Body unanimously resolved to approve the action taken by the Principal, and also to approve the syllabus proposed by all the Boards of Studies (Departments) for courses offered in the college.

Agenda Point 4 :UG Results:

6. Principal Prof.Y.Ashok presented the UG results of the college for the academic year 2014-15.

UG RESULT FOR 2014-15

Sl. No	Courses	Appeared	Passed	Distinction	Division			Pass % 2014-15	Pass % 2013-14
					I	II	III		
I	B.Com.	430	411	236	165	9	1	95.58	95.25
II	B.Sc.(Maths)	242	179	68	70	41	0	73.97	79.92
III	B.Sc.(Life Sc)	84	81	33	37	11	0	96.43	80.33
IV	BBA	65	63	31	24	6	2	96.92	100
V	BA	31	31	1	10	20	0	100	95.85
	Grand Total	852	765	369	306	87	3	89.78	90.25

7. All the members of the Governing Body appreciated the results of the college and stated that a high percentage of Distinction and I Divisions (88.23%) indicated the Quality of Teachers and students of the college. It was decided that a letter of appreciation to the teaching staff be given on behalf of the Governing Body.

8. Prof.PSN Reddy suggested that an analysis of the results be made on the basis of gender (girls to boys) for UG results in the categories of Distinction, 1st Division and 2nd Division for record purposes. Principal agreed to consider the possibility of such analysis.

9. Prof.Y.Ashok proposed that CBCS (Choice Based Credit System) may be implemented by the college from academic year 2016-17 as the time available between communication of autonomy approval in April 2015 and the starting of the courses this year was too short. The college has to receive formal orders for implementation of CBCS by Osmania University. Implementation instructions of CBCS by Osmania University will include the necessary guidelines. It was resolved by the Governing Body to defer the implementation of Choice Based Credit System to 2016-17.

10. Prof. PSN Reddy suggested that the college should start working on offering inter disciplinary courses apart from CBCS from the academic year 2016-17. The details should be worked out and approved, well in time, i.e., by April 2016. For the year 2015-16, the UG courses must adopt the semester pattern, and in 2016 -17 the CBCS may be started. This suggestion was agreed by all the members. Accordingly it was resolved to adopt the semester system for this year 2015-16, and adopt CBCS in 2016-17.

Agenda Point 5 : Infrastructure Development :

11. Hon. Director, Col.(Retd) M.Vijay Rao briefed the Governing Body on the infrastructural development taken up. He stated that a 5 (Five) storied building is under construction to facilitate expansion of the College, i.e. accommodation for Controller of Examinations, Examination Branch, M.Com. IInd year class room and other accommodation (justified by a Board of Officers) held for the purpose.

12. The Ground floor of the building will have five classrooms, a staff room and a store room to be ready by 5th July 2015. The First floor is expected to be ready by November 2015. Each floor will have plinth area of 7500 sft. He also mentioned that additional toilet block is under construction for girls beside the existing MBA Block and another toilet block for Boys behind the IT Block. The first floor in the North Block of the existing Science Quadrangle comprising of two rooms is being suitably modified to locate the office and work area of the Controller of Examinations incorporating the security measures as necessary. At the end of the meeting the Governing Body visited the site and went round the building under construction.

Agenda Point 6 : Dissolution of the existing GB and Re-constitution of New GB :

13. Air Cmde (Retd) JLN Sastry, Chairman of the Governing Body confirmed that the present Governing Body is dissolved on conclusion of this meeting, to facilitate the re-constitution of new

Governing Body of Bhavan's Vivekananda College in accordance with the UGC XIIth plan guidelines relating to autonomy. He also thanked each member for the valuable contribution made by them to the progress of the college.

Agenda Point 7 : Any other Points :

14. Starting of vocational courses and construction of Indoor Auditorium - Prof. K. Arjun Rao suggested that the college should start Bachelor degree courses for Vocational subjects, for which UGC would provide necessary funds. He also suggested that the college should apply for funding by UGC for construction of an indoor auditorium. For this purpose, an appropriate statement of case should be made and sent to UGC through proper channel. Principal, Prof.Y.Ashok clarified that UGC is not providing development grants to self financed colleges.

15. Recognition of Department of Microbiology as Research Centre - Prof Y.Ashok mentioned that the Department of Microbiology is now recognized as a Research centre by Osmania University and Dr. P.Nagapadma and Dr.J.Sarada are the guides for Ph.D Scholars. All members offered their felicitations to the two Faculty members of Bhavan's Vivekananda College.

16. Preparation of Manuals - Prof. PSN Reddy suggested that the manuals required by the college, post autonomy, must be prepared in detail for the following activities :-

- (a) Procedure for conduct of Examinations
- (b) Introduction of Choice Base Credit System for various courses
- (c) Syllabus for inter-departmental courses and grading to be awarded
- (d) Skill development programme and add-on courses.

17. Additional land requirement for future expansion - Prof PSN Reddy suggested that additional land for subsequent expansion plans must be kept in mind and given serious thought. A search for approx. 10 acres should be initiated.

18. As there were no other points, the meeting concluded at 4.30 p.m. The Chairman Air Cmde (Retd) JLN Sastry thanked all the members for their presence and active participation in the meeting.

JLN Sastry

Air Cmde (Retd) JLN Sastry, VSM
Chairman - Governing Body, BVC



**Bharatiya Vidya
Bhavan**

*Bhavan's Vivekananda College of Science, Humanities and Commerce
Sainikpuri, Secunderabad-500094
Committee –Research, Consultancy and Extension*

Minutes of the Meeting held on 11th April, 2018, at Committee room at MBA Block.

Meeting started at 10.30 a.m with Research advisory members and the Research, consultancy and extension committee members. It was chaired by Prof Y. Ashok, and he invited the committee members and reviewed the purpose of the meeting.

The agenda of the meeting was

1. Review of Research activity in the college - NAAC reaccreditation
2. Discussion and approval of Policy document on Research
3. Promotion of research by the college.
4. Ph.D programme - regarding
5. Any Other

Coordinator Dr.K.Anuradha gave review on research activity in college as per NAAC formats to the committee by PPT presentation.

The following suggestions were made

- ❖ During the review on NAAC data sheets, discussing on Research /databases in Criteria III- 3.1.4, Dr. Sashidhar Rao suggested to include institutional soft wares used by computers and examination branch.
- ❖ College can set up policy guidelines for publication. Dr. Vijaya Lakshmi suggested have internal two member committee review board/advisory board for plagiarism check on research paper publications and for quality control on publications.
- ❖ For calculation of institutional h index, Dr. Sashidhar Rao. Advised to outsource to an agency which can do the job.
- ❖ Copy of Policy on promotion of Research was presented and discussed by the members. Dr.Sashidhar Rao and Dr.Gopal Reddy suggested having research policy and code of ethics as separate documents. Also they suggested to add scientific auditing, Laboratory waste management, responsibilities of authors for quality research, utilization of institutional over heads as seed money and distribution of revenue generated by consultancy for intellectual inputs, distributor and for institute.
- ❖ Ph.D admission in college was brought to discussion. In this regard Dr. Gopal Reddy pointed that admission could be on terms and condition that the admitted candidate should bear the incidental expenses for the purchase of consumables, out sourcing

facilities and for any other services in the college. Candidates with industrial sponsorship and or Scholarship holders are encouraged for Ph.D admission

Meeting was concluded by vote of thanks by Coordinator



Dr.K.Anuradha

Research Coordinator



Prof Y.Ashok

Principal

J. Sarada

P. K. Reddy

P. K. Reddy

S. K. Reddy

K. Suresh Babu

M. Madhava

S. Anuradha

H. Sai Pradeep

ACTION TAKEN REPORT

Meeting held on 11-4-2018

S. No	Suggestions	Action taken
1	Dr. Vijaya Lakshmi suggested to have internal two member committee review board/advisory board for plagiarism check on research paper publications and for quality control on publications	As a measure for quality control on research publications, all faculty were advised to publish only in Scopus and Web of Science cited Journals only. To this effect, a proforma was prepared and given to all HOD's.
2	Dr. Sashidhar Rao and Dr. Gopal Reddy suggested having research policy and code of ethics as separate documents. Also they suggested to add scientific auditing, Laboratory waste management, responsibilities of authors for quality research, utilization of institutional overheads as seed money and distribution of revenue generated by consultancy for intellectual inputs, distributor and for institute	College research policy was prepared including all the suggestions and was got it approved in Governing body meeting.
3	Research funding	College faculty had 10 research proposals applied for funding to ICSSR scheme and 7 proposals under CHORD -NSTMS-DST scheme.
4	Strengthening of UG departments.	College seven Science departments had applied to DBT star college scheme and six departments were sanctioned with funding.